
Bath & North East Somerset Council

Improving People's Lives

Council

Date: Tuesday 4th May 2021

Time: 6.30 pm

Venue: <https://www.youtube.com/bathnescouncil>

To: All Members of the Council

Dear Member

You are invited to attend the Annual meeting of the **Council** on **Tuesday 4th May 2021** in zoom.

The agenda is set out overleaf.

Yours sincerely



Jo Morrison
Democratic Services Manager
for Chief Executive

Jo Morrison

Democratic Services

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Broadcasting at Meetings:-**

The Council will broadcast the images and sounds live via the internet <https://www.youtube.com/bathnescouncil> . The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group and ask a question.

Advance notice is required not less than two full working days before the meeting. This means that for this meeting, notice must be received in Democratic Services by 5.00pm Wednesday 28th April.

Deadline for questions is 4 clear working days so by 5pm on Monday 26th April.

The Council now has a maximum time limit for this, so any requests to speak cannot be guaranteed if the list is full.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings
<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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at 6.30 pm in Zoom Online - Public Link will be provided

A G E N D A

1. WELCOME & APOLOGIES FOR ABSENCE

2. ELECTION OF CHAIR(MAN) 2021/22

It is a legal requirement that the first formal business at the Annual General meeting shall be the election of a Councillor to be the Chair(man) of the Council. The term of office of the Chair(man) expires on the election of her/his successor at the Annual meeting of the Council in 2022. The present Chair(man) of the Council is Councillor Andy Furse who will preside over the election of his successor. Once the new Chair(man) is elected, she will make the Declaration of Acceptance of Office.

3. APPOINTMENT OF VICE-CHAIR(MAN) 2021/22

4. MINUTES - 25TH MARCH 2021 (Pages 7 - 12)

To be confirmed as a correct record and signed by the Chair(man)

5. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to complete the green interest forms circulated to groups in their pre-meetings (which will be announced at the Council Meeting) to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

6. ANNOUNCEMENTS FROM THE CHAIR OF THE COUNCIL OR FROM THE CHIEF EXECUTIVE

These are matters of information for Members of the Council. No decisions will be required arising from the announcements.

7. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

If there is any urgent business arising since the formal agenda was published, the Chair will announce this and give reasons why it has been agreed for consideration at this meeting. In making this decision, the Chair will, where practicable, have consulted

with the Leaders of the Political Groups. Any documentation on urgent business will be circulated at the meeting, if not made available previously.

8. ELECTION OF LEADER OF THE COUNCIL

The Council is required to elect a Councillor to be the Leader of the Council for the remainder of the 4 year election term from May 2021 AGM to May 2023 AGM.

The Council is asked to note that all decisions regarding the appointment of a Deputy Leader, Cabinet Members and portfolios, the executive delegation scheme and frequency of Cabinet meetings are decisions solely for the Leader to make and publicise in due course.

9. APPOINTMENT OF COMMITTEES & PANELS & OTHER ASSOCIATED BUSINESS (Pages 13 - 60)

This report invites the Council to consider its non-executive and regulatory Committee arrangements for the Council Year May 2021 to May 2022 and associated annual business.

10. CONTINGENCY OPTIONS - DECISION MAKING POST MAY 7 2021 (Pages 61 - 66)

A report to consider arrangements for decision making post 7 May 2021.

11. REPORT OF THE INDEPENDENT REMUNERATION PANEL ON MEMBERS' ALLOWANCES (Pages 67 - 104)

To consider the report of the Independent Remuneration Panel on Members' Allowances.

12. PARENTAL LEAVE POLICY (Pages 105 - 110)

Council, on 10th September 2020, adopted a Parental Leave policy and asked for 2 aspects to be further explored, to be reported back to the Council AGM in May 2021 regarding proxy voting; and options for handling casework.

13. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM THE PUBLIC

The Democratic Services Manager will announce any submissions received. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

14. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM COUNCILLORS

The Democratic Services Manager will announce any submissions received. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.